



# RHP FUND ANNUAL REPORT 2013



**March 2014** 

Prepared by the Council of Europe Development Bank

55 avenue Kléber, F - 75116 Paris Internet: www.coebank.org

www.regionalhousingprogramme.org Email: ceb-rhp@coebank.org

Printing of the report financed by Romania





# RHP FUND ANNUAL REPORT 2013

# **Foreword**

# by the Governor of the Council of Europe Development Bank

In 2013 the Regional Housing Programme (RHP) entered the implementation phase, a significant progress.

Indeed, over the past twelve months, the Partner Countries Bosnia and Herzegovina, Croatia, Montenegro and Serbia achieved three operational milestones. First, they set up national implementation structures. Second, they developed full-fledged housing projects. And third, they secured funding from Donors for these projects. At end-2013, Donors had approved EUR 61 million in favour of 12 projects.

Thanks to the significant progress achieved in 2013, another major milestone will be reached in 2014: the first durable housing solutions will be delivered to eligible beneficiaries.



These initial achievements should not obscure how much of a challenge remains. The Programme is complex for three main reasons. Its size: its cost is estimated at around EUR 600 million. Its regional scope, which requires close coordination. And finally, because of the administrative capacity constraints of the Partner Countries.

To help the Partner Countries meet the challenge of the RHP, the international community provides them with strong support. Donors to the RHP, and in particular the European Union, the United States, and also Switzerland, play a key role in this initiative. The Donors have already committed substantial funding - EUR 115 million at end-2013. Just as importantly, they provide guidance and facilitate coordination. In addition, the UNHCR and the OSCE advise the Partner Countries on the selection of beneficiaries. Finally, the CEB manages donor funds and provides EU-funded technical assistance to the Partner Countries to help them implement their housing projects.

It should be emphasized that the implementation support is a crucial element of the RHP. Contrary to most other housing projects, the RHP is not just about providing housing. It is also about fostering institutional capacity in the Partner Countries. Thanks to this enhanced capacity, the Partner Countries will, in the future, be in a better position to address the housing needs not just of RHP beneficiaries but of their population at large.

I take this opportunity to thank the Partner Countries, the Donors and the other RHP stakeholders for their joint commitment and contribution to the initiative. Our sustained efforts have led to impressive progress since the Donors' Conference in 2012. I am confident that they will bring even better results in the future.

Rolf Wenzel

# **Executive Summary**

2013 was a very active year that created solid foundations for RHP implementation. The RHP moved from preparation to its implementation phase. 2014 will witness the sub-projects coming off the ground.

### RHP Fund Activity in 2013

The total amount of funds committed to the RHP Fund was EUR 115.1 million. The total amount of funds paid in amounted to EUR 69.8 million.

### Approval of sub-projects

• 12 sub-projects were approved in 2013 for a total of EUR 61 million.

Approved grant amounts per Partner Country:

- Bosnia and Herzegovina EUR 14.7 million
- · Croatia EUR 11.6 million
- Montenegro EUR 10.1 million
- Serbia EUR 24.5 million

# RHP Implementation activities in Partner Countries

Following the approval of sub-projects, the Partner Countries have started to prepare procurement plans and technical documentation in order to be able to launch procurement in the first quarter of 2014.

# Verification of Partner Country implementing structures

RHP implementing structures in the Partner Countries were established and operational in 2013. CEB conducted technical verifications of these structures in the second half of 2013. The process will be concluded in the first quarter of 2014, after which RHP Fund resources can be channelled to finance approved sub-projects.

# Technical Assistance to Partner Countries for RHP implementation

The Partner Countries, with the support of Technical Assistance (TA), finalised their Country Feasibility Reports (CFR), which define the roadmap for each Partner Country's Country Housing Project implementation. CEB supervised Technical Assistance offered in two main areas: support to Partner Countries' implementing structures and assistance in sub-project preparation and implementation. In addition, tailor-made manuals are being prepared in order to ensure that common processes and

procedures are in place as concerns technical and implementation aspects, procurement, monitoring, communication and visibility.

### Legal framework completed

During the reporting period, the legal framework in all four countries was put in place and Framework Agreements were signed between each Partner Country and CEB. The specific details and conditions governing the financing of each sub-project will be defined in Grant Agreements. First Grant Agreements will be signed in early 2014.

### Focus on beneficiaries

Potential beneficiaries - refugees and internally displaced persons - have been informed about the RHP, thanks to the wide information campaigns conducted by the Partner Countries since March 2013, in close coordination with UNHCR/OSCE. It is expected that the first lists of selected beneficiaries will be announced in early spring 2014.

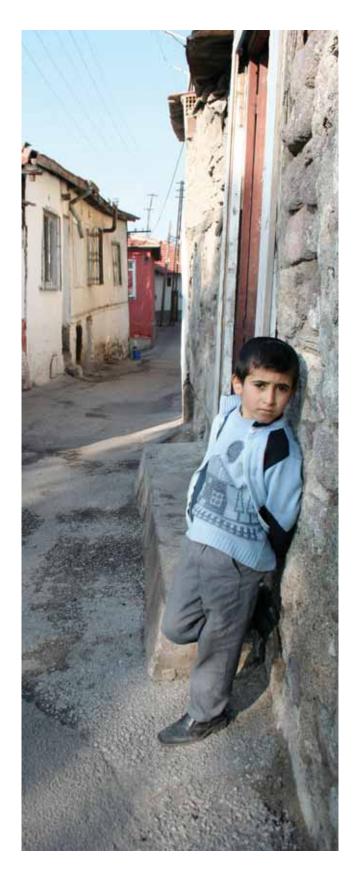
### RHP Communication and Visibility activities

In 2013, the RHP website and intranet were launched. The latest updates on RHP implementation now easily reach both RHP stakeholders and the general public interested in learning more about the Programme. Since the launch of the website, the number of visitors has been on a constant rise and media interest and media coverage on the RHP has increased.

www.regionalhousingprogramme.org



# Contents



Foreword	4
Executive Summary	5
Contents	6
1. RHP at a Glance	7
2. RHP Activities in 2013	11
2.1 General Overview	12
2.2 RHP Activities in Partner Countries	16
Bosnia and Herzegovina	16
Croatia	19
Montenegro	22
Serbia	25
3. Focus on Beneficiaries	28
3.1 Introducing RHP Beneficiaries	29
3.2 Message from UNHCR and OSCE	31
4. RHP Fund Activities in 2013	33
5. Appendices	39
APP.1: Audited Statement of the RHP Fund (January – December 2013)	40
APP.2: Sub-Projects Approved in 2013	45
APP.3: Description of RHP	16

# RHP at a Glance



# 1. RHP at a Glance

The "Joint Regional Programme on Durable Solutions for Refugees and Displaced Persons" known as the "Regional Housing Programme" (RHP) is a joint initiative of Bosnia and Herzegovina, Croatia, Montenegro and Serbia (the Partner Countries; PCs).

The aim of this regional initiative, which is an integral part of the "Sarajevo Process on refugees and displaced persons" initiated in 2005, re-launched in March 2010 at the Belgrade conference, and to which the Partner Countries have re-committed themselves with the November 2011 Belgrade Declaration, is to contribute towards resolving the protracted displacement situation of the most vulnerable refugees and displaced persons (DPs) following the 1991-1995 conflicts on the territory of former Yugoslavia, including internally displaced persons (IDPs) in Montenegro from 1999, by, inter alia, providing them with durable housing solutions.

The RHP aims to benefit close to 74000 people or 27000 households and its cost is estimated to be approximately EUR 584 million over a five-year period. It will comprise four Country Housing Projects (CHP), one in each Partner Country each of which will be implemented by the relevant Partner Country in several sub-projects and in several phases.

The regional initiative, as part of the overall Sarajevo process, is endorsed by the international community, including the European Union represented by the European Commission (the Commission), the United States of America, the Council of Europe Development Bank (CEB), the United Nations High Commissioner for Refugees (UNHCR) and the Organization for Security and Cooperation in Europe (OSCE<sup>1</sup>).

[1] All references to OSCE are understood to be in line with its country specific mandates and within existing capacities.



RHP Donors' Conference, Sarajevo, 24 April 2012

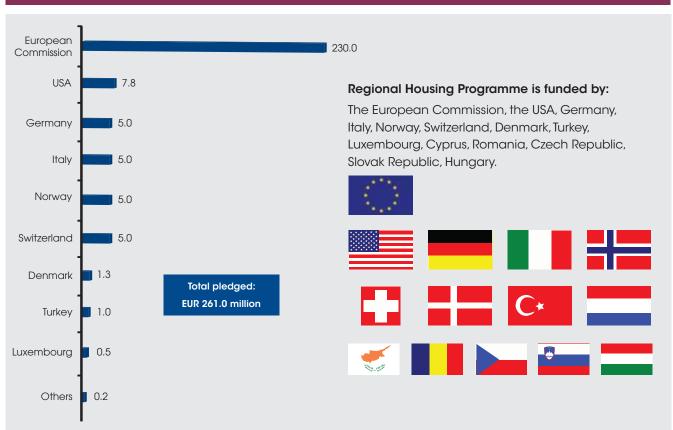
### EUR 261 million pledged

To raise funds for the RHP, an international Donors' Conference was held in Sarajevo, Bosnia and Herzegovina on 24 April 2012. During this conference, the Commission, the USA, Germany, Italy, Norway, Switzerland, Denmark, Turkey, Luxembourg, Cyprus, Romania, the Slovak Republic, the Czech Republic, Hungary and the former United Nations High Commissioner for Refugees, Ms Sadako Ogata, pledged contributions for the Regional Housing Programme,

totalling EUR 261 million. Of this amount, EUR 230 million were pledged by the European Commission and EUR 31 million by other Donors.

Considering that the total cost of the RHP is estimated to be around EUR 584 million, this leaves a significant funding need still to be covered. This funding need will be addressed based on the first visible results on the ground.

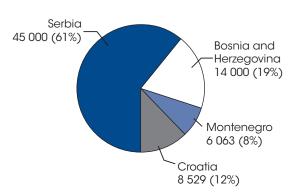
# Contributions pledged during Donors' Conference (Amounts in EUR million)



### TOTAL COST: €584 million



### Number of Beneficiaries per Country



### RHP Project Cycle

Each sub-project proposal that a Partner Country presents for approval to the RHP Assembly of Donors goes through a specific project cycle which ensures that all stakeholders have been duly consulted and that the sub-project fulfills all criteria in terms of its technical quality and targeted beneficiaries.

# 1. Sub-project identification and preparation of a grant application

The national Lead Institution and/or the Project Implementation Unit, with the support of Technical Assistance where needed, identify mature subprojects and describe them in detail in the grant application.

# 2. Approval of the grant application by the National Steering Committee

Each grant application has to be approved by the National Steering Committee, which is the highest RHP body in each Partner Country. Once approved, it is submitted to CEB's RHP Secretariat.

### 3. Pre-appraisal by CEB

The grant application submitted to the RHP Secretariat is pre-appraised by CEB. The pre-appraisal conclusions, together with the "UNHCR/OSCE Evaluation" of the sub-project (which is an integral part of the grant application), are submitted by the RHP Secretariat to the Technical Committee (TC).

### 4. Appraisal by the Technical Committee

The TC appraises each grant application, and the resulting recommendations are submitted to the RHP Fund Assembly of Donors for decision.

### 5. Decision by the RHP Fund Assembly of Donors

The Assembly of Donors approves or rejects sub-project grant applications, based on the Technical Committee recommendations. CEB's RHP Secretariat formally notifies the PCs about the Assembly of Donors' decisions.

# Signature of sub-project - specific grant agreements

Once a grant application is approved by the Assembly of Donors, a grant agreement is signed between CEB and the PC on the basis of the terms and conditions approved by the Assembly of Donors.

### 7. Disbursements and monitoring

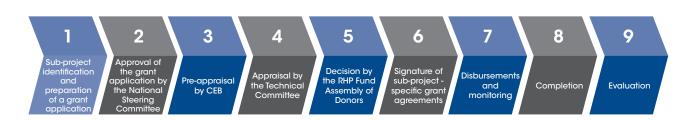
The responsibility for implementing sub-projects lies with the Partner Countries, supported by Technical Assistance. Throughout the implementation of RHP sub-projects, CEB closely monitors the physical and financial progress of the works, including adherence to cost forecasts and procurement procedures, to follow whether the anticipated objectives of the sub-project are being achieved. UNHCR/OSCE carry out monitoring of the beneficiary selection and protection elements.

### 8. Completion

A sub-project Completion Report setting out a detailed description of the works carried out and the objectives achieved is drafted by the PC at the conclusion of each sub-project.

### 9. Evaluation

An independent evaluation of the CHP will take place at the completion of each CHP. This evaluation is expected to certify the complete allocation and use of funds for the primary objective defined in each of the CHPs, and to provide a general analysis of the performance against the main criteria: relevance, efficiency, effectiveness, impact and sustainability prospects.



# RHP Activities in 2013



# 2. RHP Activities in 2013

### 2.1 General Overview

2013 was a very active year that created solid foundations for RHP implementation: the legal framework was established and the Partner Countries' implementing structures were set up which, following a successful completion of their assessment exercise, will enable to start the disbursement of RHP Fund resources in an environment that should fulfill Donors' and CEB's requirements. In 2013, the Regional Housing Programme moved from preparation to its implementation phase. 2014 will witness the subprojects coming off the ground.

RHP is an important and complex project in terms of its size - total cost of EUR 584 million - and considering that a multitude of different housing solutions are offered to a very vulnerable group of beneficiaries that have to be selected from four countries and amongst a large population in need. It is also complex because of its regional character, which requires the involvement of a large number of stakeholders. Efficient RHP management and coordination is ensured through regular meetings, workshops and other fora, bringing together all stakeholders with the joint objective of delivering durable housing solutions to the targeted population the soonest possible.

2013 was a successful year in terms of approvals: in the four Partner Countries altogether 12 subprojects were approved by the RHP Assembly of Donors, for a total grant amount of EUR 61 million. This was made possible thanks to the considerable efforts made by the four Partner Countries, with strong support from the Donors and international community: the Commission, the USA, the UNHCR, the OSCE and the CEB. It is also important to underline that considerable Technical Assistance support is provided to the Partner Countries to enhance their capacity to prepare and implement RHP subprojects. This TA is financed by the Commission and managed by the CEB.

Below follows a more detailed description of some of the main activities during 2013.



RHP aims at providing durable housing solutions to 27 000 displaced families in the region

### 12 Sub-Projects Approved

Three calls were launched to invite Partner Countries to submit grant applications to CEB. The applications are drafted based on the so-called "Grant Request Assessment Criteria" (GRAC), which is a document that has been created to provide the PCs with more detailed guidelines and instructions on various technical and beneficiary selection-related issues, to help them in drafting complete grant applications.

The three calls for applications mentioned above yielded 12 sub-project grant applications for a total amount of EUR 61 million, namely: Bosnia-Herzegovina submitted two, Croatia four, Montenegro three and Serbia three grant applications respectively. Each grant application contains a section prepared by the UNHCR and OSCE, providing their observations on each sub-project proposal as concerns beneficiary selection and protection-related issues.

The grant applications passed through a number of internal CEB screenings during the sub-project pre-appraisal phase, which resulted in positive recommendations by CEB. Based on these recommendations, the Technical Committee appraised all 12 sub-project applications and submitted them to the Assembly of Donors for

approval. An overview of the sub-projects approved by the Assembly of Donors is provided in Appendix 2.

# Partner Country Implementing Structures Verified

RHP implementing structures in the Partner Countries were established and operational in 2013. In order to provide reasonable assurance to CEB and ultimately to the RHP Donors, that each CHP will be implemented in compliance with best operating practice, respecting the principles of legality and regularity, CEB conducted technical verifications of Partner Countries' implementing structures in the second half of 2013. The verification exercise included missions to all institutions engaged in the implementation of the CHPs in each of the four Partner Countries.

The Partner Countries' capacities in a number of key areas such as legal set-up, procurement, control environment or financial management and accounting were thoroughly screened, potential deficiencies were identified and a set of recommendations for addressing them were formulated. Following a number of meetings and workshops in the region, and supported by the TA, a number of these findings have already been addressed, and the process will be concluded in the first quarter of 2014 after which RHP Fund resources can be channelled to the approved sub-projects.

# Technical Assistance to Partner Countries in RHP Implementation

The Partner Countries are receiving extensive Technical Assistance throughout the implementation of the RHP, provided by the Consultant Consortium (Eptisa/GIZ/Danish Refugee Council) that was selected for this assignment. This TA support enables the Partner Countries to address any institutional capacity constraints while leaving them firmly in charge of implementing their Country Housing Projects. The TA is financed by the Commission and supervised by the CEB.

The guiding principles followed by CEB in the management of the Technical Assistance are:

- Result-oriented
- Demand-driven and tailor-made: The needs for TA of each Partner Country implementing institution are defined periodically, in close co-operation between the Partner Country, Technical Assistance and the CEB. This approach ensures that the support provided takes into account the specificities of each Partner Country, adapting to changing needs as the implementation goes forward.
- Partner Countries' ownership: CEB strives to reinforce the local ownership of the RHP by the Partner Countries as one of the key factors that will ensure commitment and sustainability of the RHP. This is done through adopting a participatory approach in which the Partner Countries play a strong role in identifying their TA needs, designed to build their capacities for RHP implementation.



RHP Steering Committee meeting held in Belgrade on 12 July 2013

During the reporting period, the Technical Assistance supported the Partner Countries in drafting the Country Feasibility Reports, which define the roadmap for each Partner Country's CHP implementation. Furthermore, following the assessment of the resources and capacity of the Partner Country implementing structures, CEB designed the scope and areas of intervention for the TA in order to ensure that this (limited) assistance is effectively deployed according to the needs and specificities of the Partner Country. As a result, Technical Assistance to the Partner Countries is offered in three main areas:

# i. Support to Partner Countries' implementing structures

As a joint exercise between the Partner Countries and CEB, regular needs assessments are conducted based on which the TA provides assistance to each Partner Country in areas where this is mostly needed.

### ii. Sub-project preparation

Technical Assistance supports the Partner Countries in the preparation of grant applications. Once these grant applications have been approved by the Assembly of Donors, the TA also provides assistance in addressing any conditions precedent stipulated by the Donors.

### iii. Sub-project implementation

The support offered during sub-project implementation entails assistance in areas such as project management, development of implementation plans and risk registries, support in developing technical documentation such as tender dossiers, and assessing technical specifications. In addition, the TA helps the Partner Countries in building up their monitoring and reporting capacity, including the development of a Management Information System.

In light of RHP's magnitude and complexity - it includes several countries and a number of different housing solutions - it was concluded that common elements across the board were needed for agreed procedures and defined administrative processes. Hence, tailor-made manuals, which will establish commonly agreed procedures for implementation, are being prepared in the following areas:

- Implementation
- Monitoring and Reporting
- Procurement and Purchasing
- Communication and Visibility
- · Technical Project Documentation.

### **Legal Framework Completed**

Signature of the Framework Agreement (FA) and its entry into force is a precondition for channelling RHP Fund resources and hence, starting implementation. During the reporting period, the legal framework in all four countries was put in place and the focus is now on implementation.

As an umbrella agreement at Country Housing Project level, the Framework Agreement defines the legal and operational framework under which the CHP will be implemented. The FAs were signed by all four Partner Countries during 2013.

The specific details and conditions governing the financing of each sub-project will be defined in Grant Agreements which are concluded for each sub-project once they are approved by the Assembly of Donors. First Grant Agreements will be signed in early 2014.

### **RHP** Coordination

Successful RHP implementation requires intensive coordination on operational issues between all stakeholders. In 2013, two particular fora were dedicated to RHP coordination, namely the Regional Coordination Forum (RCF) and the RHP Steering Committee (SC).



Mr Joost Korte, Deputy Director General, DG Enlargement, European Commission, at the Assembly of Donors/Steering Committee meeting in Belgrade on 12 July 2013



Donors visiting potential beneficiaries in the Serbian town of Pančevo

# Regional Coordination Forum: coordination on operational issues

The Regional Coordination Forum is tasked with facilitating coordination in respect of issues related to the Sarajevo process in general, and to operational issues related to RHP preparation and implementation in particular. In total, seven RCF meetings were held in the region during the reporting period.

As the RHP moved from preparation to implementation phase, the RCF meetings now focus on discussions concerning beneficiary selection and sustainability, technical standards, agreements with municipalities, or other aspects of technical nature such as procurement or building permits.

# RHP Steering Committee: coordination on strategic issues

The RHP Steering Committee is the high coordinating body of the RHP, with both strategic and supervision tasks. During the reporting period, two RHP Steering Committee meetings took place, one in Paris and one in Belgrade.

The RHP Steering Committee meeting held in Belgrade on 12 July 2013 was hosted by Serbia, and gathered high level representatives of all RHP stakeholders. Site visits were organised by the Serbian RHP Lead Institution, the Commissariat for Refugees and Migration, to provide the Donors and other stakeholders with the opportunity to visit some potential beneficiaries under the Serbian Country Housing Project.

For further details on the RHP governance structure, please refer to Appendix 3.

### **RHP Communication and Visibility**

In 2013, CEB's RHP communication efforts focused on ensuring timely information sharing with Donors, other RHP stakeholders and general public, as well as on raising the visibility of the programme and its Donors. Intensive information campaigns were organised in the region by the Partner Countries and UNHCR/OSCE to inform potential RHP beneficiaries about the opportunities within RHP and encourage those eligible to apply.

A major communication milestone achieved during this reporting period was the creation of an RHP dedicated website. The website was designed with the aim to promote RHP activities and communicate on achievements of the RHP to a wide public. In addition to the website, a separate password-protected member area in the RHP website was created, which facilitates access to RHP documents and serves as an archive.

In order to keep Donors and the general public informed about RHP's activities and achievement of milestones, the RHP Secretariat produced in 2013 a number of promotional materials which are available on the RHP website.

www.regionalhousingprogramme.org



# 2.2 RHP Activities in Partner Countries: BOSNIA AND HERZEGOVINA



Mario Nenadic, Assistant Minister, Ministry of Human Rights and Refugees of BiH «This is the last chance, no half solutions»



Mario Nenadić with colleagues from BiH PIT (Project Implementation Team)

### RHP COUNTRY HOUSING PROJECT BOSNIA AND HERZEGOVINA

Total estimated cost MEUR 101

Total national contribution MEUR 15.2

Total amount of grants approved MEUR 14.7

Number of sub-projects approved 2

### Lead Institution:

Ministry of Human Rights and Refugees of BiH

### Three Project Implementation Units:

Ministry of Refugees and Displaced Persons in Republika Srpska

Federal Ministry of Displaced Persons and Refugees

The Department of the Brčko District Government for Displaced Persons, Refugees and Housing Issues

### 1. Why do you think the RHP is important?

The main achievements of RHP are its regional approach and cross-border cooperation. This Programme is, in fact, a model on how countries in the region can and should solve their common problems. RHP addresses the most important and at the same time the most sensitive issues related to Annex VII of the Dayton Peace Agreement (DPA). All participating countries in the Programme are at different stages of Euro-Atlantic integration. However, this is the first time that we are in charge of implementing a major refugee housing programme on our own. RHP is an opportunity to learn from each other on implementing programmes following international best practice. The greatest benefit of the RHP is that after nearly two decades, the beneficiaries of the Programme have the opportunity to permanently solve their housing status. Furthermore, the beneficiaries will be in a position to choose one of the solutions offered by the Programme, based on accurate information.

# 2. What were the greatest achievements of the BiH Country Housing Project in 2013?

Definitely, it was the preparation and approval of the first two sub-projects in BiH, which will bring durable housing solutions to 950 beneficiary families. Working towards the completion of administrative prerequisites such as the strengthening of our RHP implementing structures, has also had a positive impact.

I believe that from this phase we can go ahead fast to the implementation on the ground.

### 3. What will be priorities for the next year?

The priorities are certainly the implementation of the approved sub-projects and preparation of new sub-projects for approval to the RHP Assembly of Donors. It is important to work in parallel with all RHP beneficiaries in BiH, namely returnees from Croatia, Serbia and Montenegro, and to solve problems for a specified number of displaced persons and refugees from Croatia in Bosnia and Herzegovina. We



Damir Ljubić, Minister of Human Rights and Refugees of BiH, at the Donors' Conference in Sarajevo

acknowledge that it was difficult to reach a consensus on this issue in BiH, which is for us the most sensitive issue, and this needs always to be taken into account. Therefore, we need to remove certain imbalances in the beneficiaries' structure, which we encountered after submitting the first sub-project, in order to keep the hard-earned mutual trust in BiH on this issue. That said, in 2014 we will work towards completion of the necessary administrative requirements and proceed with the implementation on the ground.

# 4. Would you have any message for the donor community?

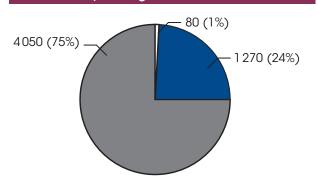
First of all, I wish to say a big thank you for the enormous patience and understanding in dealing with the underlying issues in the region. We understand how difficult it is for donors and relevant international organizations to remain attentive to this, now peaceful region, when other regions in the world also need their urgent support.

However, we need to complete what we have started, because this really is the last chance and no half solutions are acceptable. We will once and for all settle the unresolved refugee-related issues because this action must not finish as one more in the line of never completed initiatives in this region.

# Beneficiaries of the Bosnia-Herzegovina Country Housing Project

The Regional Housing Programme in Bosnia and Herzegovina is expected to provide durable housing solutions to 5400 households (or 14000 individuals). The largest percentage of the beneficiary households (75%) will be provided with housing solutions in the places of their origin. Around 24% of the beneficiary families will integrate in the places of their displacement. A small number of elderly refugees will be integrated within the institutions of social welfare system. The number of beneficiaries foreseen to benefit from each of these solutions is presented in the following graph:

# Number of beneficiary households per integration solution



- Integration in places of current residence
- Return to places of origin
- Housing solutions within institutions of social welfare system



Current living conditions of a potential beneficiary family in BiH



RHP Technical and Procurement workshops held in Sarajevo in December 2013

Most of the beneficiaries (82%) will get reconstruction assistance to finalise their houses/flats. New apartment buildings will be constructed to provide housing for around 17% of the beneficiary households. The remaining 1% will be provided with building materials or with housing within social welfare institutions.

### Projects approved in 2013

The RHP Assembly of Donors approved 2 sub-projects in favour of Bosnia-Herzegovina in 2013, with a total grant amount of EUR 14.7 million. These sub-projects, which should provide durable housing solutions to 950 vulnerable families, are described briefly below. For further details, please refer to Appendix 2.

# Sub-project BiH1: Provision of building materials to 20 families and turnkey reconstruction assistance to 150 families:

This sub-project targets both refugees/returnees and Internally Displaced Persons (IDPs) residing in or returning to the two Entities, the Federation of Bosnia and Herzegovina and Republika Srpska. The beneficiaries will be assisted through provision of two types of housing solutions: delivery of building materials and reconstruction of houses. The sub-project will be implemented in up to 16 municipalities, out of which 11 are located in Republika Srpska

and 5 in the Federation of Bosnia and Herzegovina. Beneficiary selection is currently in progress and a part of eligible beneficiaries have already been selected. Also, the procurement activity has started and BiH is currently preparing tender dossiers in order to be able to deliver the first building materials by summer 2014. The grant amount approved for this sub-project by the RHP Assembly of Donors in April 2013 amounts to just over EUR 2 million.

# Sub-project BiH2: Provision of housing solutions to 780 households for return and reintegration or local integration in BiH:

The Assembly of Donors approved in October 2013 a grant of EUR 12.6 million in favour of the sub-project, which aims at:

- providing turnkey reconstruction assistance to 750 refugee and IDP families returning to their pre-war homes in BiH
- completing, extending or constructing 30 family houses for local integration of refugees in BiH.

The sub-project implementation should start in 2014, while beneficiary selection for this sub-project has already been initiated and is done in parallel with the selection of beneficiaries for the first BiH sub-project (BiH1). The progress in beneficiary selection is monitored by UNHCR and OSCE, as is the case with all other sub-projects within the RHP.

## 2.2 RHP Activities in Partner Countries: CROATIA



Mirela Stanić Popović, Head of Croatian State Office for Reconstruction and Housing Care «Thanks to Donors many families will have a roof over their head»



At the press conference after the 2<sup>nd</sup> RHP Steering Committee meeting held in Belgrade on 12 July 2013

# RHP COUNTRY HOUSING PROJECT CROATIA

CROAHA	
Total estimated cost	MEUR 119.7
Total national contribution	MEUR 29.9
Total amount of grants approved	MEUR 11.6
Number of sub-projects approved	4

### Lead Institution:

State Office for Reconstruction and Housing Care

### Project Implementation Unit:

State Office for Reconstruction and Housing Care

# 1. What were the greatest achievements of the Croatian Country Housing Project in 2013?

In the year behind us, we could point out several important events: in May 2013, the State Office for Reconstruction and Housing Care was established with the aim to solve the remaining housing needs of refugees, returnees, and former tenancy rights holders. Furthermore, in 2013, the RHP Assembly of Donors approved four sub-projects in favour of Croatia for financing from the RHP Fund. In December 2013, the Framework Agreement between the Republic of Croatia and the CEB was signed in Paris to pave the way for the implementation of sub-projects. In addition to this, I would like to underline that we have had a very successful cooperation between the Partner Countries as well as continuous support from the UNHCR.

### 2. What will be the priorities for the next year?

It is our pleasure to announce that in this year, after having established the legal and institutional framework for the RHP implementation in Croatia, implementation of the four approved sub-projects will start, namely the construction of a condominium building in Korenica, reconstruction of the home for the elderly in Glina, construction of two residential

buildings in Knin and purchase of 101 apartments in eight Croatian cities.

# 3. Would you have any message for the donor community?

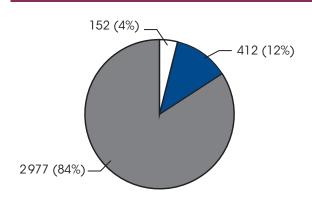
I would like to thank all the donors for the cooperation and assistance, because it is thanks to their decisions that many families will achieve their long-desired objective – "a roof over their head". With all the gratitude that we have for the donors, we would still like to remind them that, even though they have already donated millions of euros, these funds will not be sufficient to cover the housing needs of all vulnerable refugee families. That is why we would like to use this opportunity and to appeal again for additional financial assistance so that the RHP could reach its objectives.

# Beneficiaries of the Croatian Country Housing Project

The Regional Housing Programme in Croatia is expected to provide durable housing solutions to 3 541 refugee households (or 8529 individuals). This number includes both refugees who wish to

return to the places of their origin and refugees who wish to integrate in the places of their displacement. It also includes a number of elderly refugees who will be integrated in the institutions of the social welfare system. The number of beneficiaries foreseen to benefit from each of these solutions is presented in the graph below:

# Number of beneficiary households per integration solution



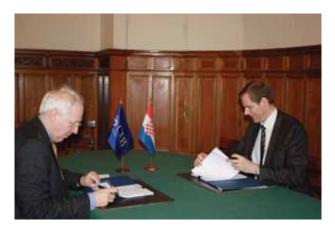
- Integration in places of current residence
- Return to places of origin
- Housing solutions within institutions of social welfare system

### Projects approved in 2013

The RHP Assembly of Donors approved four subprojects in favour of Croatia in 2013, with a total grant amount of EUR 11.6 million. These sub-projects, which should provide durable housing solutions to 170 vulnerable families and 75 elderly/disabled persons, are described briefly below. For further details, please refer to Appendix 2.

# Sub-project HR1: Construction of apartment building for 29 families in the municipality of Korenica:

This sub-project aims at providing durable housing solutions to 29 vulnerable families through the construction of a new apartment building in the settlement of Korenica located in the Municipality of Plitvice Lakes, which is part of the Areas of Special State Concern. The beneficiaries, the majority of



CEB's Governor Rolf Wenzel and Croatia's Deputy Minister Jakša Puljiz signing the RHP Framework Agreement on 3 December 2013

whom are elderly and unemployed, are former occupancy/tenancy right holders who have applied for the national Housing Care Programme. The approved grant amount is approx. EUR 1 million. Following the approval of the sub-project by the Assembly of Donors in April 2013, the design has been completed and the tender documents are under preparation for works to start in summer 2014. The selection of the beneficiaries was completed in October 2013.

# Sub-project HR2: Construction of two residential buildings in Knin for 40 families:

This sub-project foresees the construction of 2 residential buildings, each with 20 housing units, for accommodation of 40 families of former tenancy right holders. A number of the targeted persons – mainly elderly or otherwise socially vulnerable - currently live in bungalows in Golubić, some are in the reception center in Strmica, and others are subtenants or living with relatives. The sub-project, for which the design tender has already been completed and the preselection of beneficiaries is on-going, has obtained a grant of EUR 2.6 million from the RHP Fund.

# Sub-project HR3: Home for the elderly and disabled persons in Glina for 75 beneficiaries:

This sub-project encompasses the reconstruction and extension of a home for the elderly and disabled refugees, returnees and IDPs in order to provide them with adequate accommodation as well as social and health care. The home for elderly will be included

in the national welfare system, and thus the services and care provided will be in accordance with the standards prescribed by the Croatian legislation. The selection of final beneficiaries will be done in cooperation with UNHCR; a Joint Working Group which consists of representatives of UNHCR and the State Office for Reconstruction and Housing Care shall determine the final beneficiaries according to UNHCR vulnerability criteria. The grant amount approved in favour of this sub-project amounts to EUR 3.7 million.

# Sub-project HR4: Purchase of flats for 101 eligible beneficiaries:

This sub-project foresees the purchase of flats within and outside of Areas of Special State Concern. The beneficiaries will be 101 families of former tenancy right holders and residents of collective centres. Once the final list of beneficiaries is decided upon, the exact locations will be defined. This sub-project, for which an amount of EUR 4.3 million was approved by the Assembly of Donors, is scheduled to be launched in 2014.



Mayor of Glina showing the building to the delegations of the State Office for Reconstruction and Housing Care and CEB in October 2013



The building in Glina, Croatia, to be reconstructed to accommodate 75 elderly and disabled persons

### 2.2 RHP Activities in Partner Countries: MONTENEGRO



Budimirka Đjukanović, RHP Coordinator, Ministry of Labour and Social Welfare «Implementation of the RHP will provide guidelines for full integration of displaced and internally displaced persons in the Montenegrin society»



# RHP COUNTRY HOUSING PROJECT MONTENEGRO

Total estimated cost MEUR 27.7

Total national contribution MEUR 4.2

Total amount of grants approved MEUR 10.1

Number of sub-projects approved 3

### Lead Institution:

Ministry of Labour and Social Welfare

### **Project Implementation Unit:**

PROCON - National Project Implementation Unit in the field of Communal Services and Environment

### 1. Why do you think the RHP is important?

Montenegro has been providing a shelter for internally displaced and displaced persons for more than 18 years. Until today, the lack of funds, as well as the availability of land in public property suitable for building were the main obstacles for resolving the housing needs of vulnerable categories. During this period, state institutions, with the support of the foreign donors, had built some 940 housing units for collective accommodation (durable and temporary) and 337 houses for DPs/IDPs.

Despite these efforts, 1177 vulnerable families continue to live in sub-standard accommodation and they represent the target group in the Regional Housing Programme. While some of them have begun to integrate and have bought the land aiming to build their own accommodation, the majority of cases still request provision of social housing due to their extreme social and economic vulnerability. As the majority of the target group is concentrated in the refugee camp in Konik, Podgorica, this Programme will resolve the housing issue in a durable manner

as one of the preconditions for their complete integration.

As regards the cooperation between the four Partner Countries, the Regional Housing Programme has a major importance in strengthening the existing cooperation and establishing new areas for cooperation. RHP will provide regional level of cooperation and data exchange in order to ensure that the system is not open to abuse and to reach all the persons in the region eligible for RHP.

Durable solution of housing issues for the most vulnerable categories of DPs and IDPs creates a sense of belonging to the local community and broader society, providing for a solid base for employment opportunities and participation in social interaction.

# 2. What final benefits will it bring to your country?

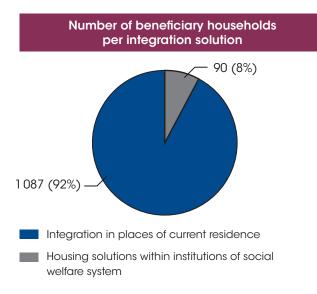
The RHP is foreseen as the instrument for closure of all collective centres and refugee settlements, as well as for the integration of the target group in local community and society. Besides, it will serve as the first significant example of providing social housing in the country, because the Programme will be implemented in accordance with the Law on Social Housing. Successful implementation of RHP will demonstrate the Montenegrin possibilities in this area and further strengthen state institutions and existing capacities. Finally, it will provide guidelines for the full integration of displaced and internally displaced persons in the Montenegrin society.

# 3. What were the greatest achievements of the Montenegrin Country Housing Project in 2013?

The most significant achievements in 2013 were the creation of the conditions for efficient RHP implementation in Montenegro through the establishment of the institutional structure, strengthening of the administration's capacities, creating conditions for the signature of the Framework Agreement and continuous cooperation between the Partner Countries and the international community in taking mutual action to provide durable solutions for the most vulnerable categories of population.

# Beneficiaries of the Montenegrin Country Housing Project

The Regional Housing Programme in Montenegro is expected to provide durable housing solutions to 1177 households (or 6063 individuals) in the places of their displacement (local integration), and in the institutions of social welfare system, as presented in the graph below:



The beneficiaries can choose between 4 housing solutions: (i) provision of flats through construction of apartment buildings (estimated 77% of beneficiaries); (ii) provision of construction material (10%); (iii) construction of pre-fabricated houses (5%); and (iv) provision of housing within the social welfare system (8%).



CEB's Governor Rolf Wenzel and Montenegro's Finance Minister Radoje Žugić signing RHP Framework Agreement on 4 December 2013

### Projects approved in 2013

The Assembly of Donors approved 3 sub-projects in favour of Montenegro in 2013, for a total grant amount of EUR 10.1 million. These sub-projects, which should provide durable housing solutions to over 180 vulnerable households and 68 elderly persons, are described briefly below. For further details, please refer to Appendix 2.

# Sub-project MNE1: Construction of two blocks of flats for 62 families in the municipality of Nikšić:

The sub-project, which was approved by the Assembly of Donors in April 2013 for a grant amount of EUR 2 million, aims to provide housing solutions to 62 vulnerable families living in Nikšić, the second biggest municipality in Montenegro.

Two new apartment buildings should be constructed to accommodate the most vulnerable families in Nikšić, holders of the status of Displaced Persons from BiH and Croatia or Internally Displaced Persons from Kosovo as well as I/DPs holding a foreigner status. These families currently live in sub-standard living conditions.



Predrag Bošković, Montenegro's Minister of Labour and Social Welfare, and Joost Korte at the Regional Coordination Forum held in Podgorica in January 2013

The main design of the buildings is currently being done, scheduled to be finalised in the first quarter of 2014. Construction works could then start in autumn 2014. The pre-selection of beneficiaries for this subproject is completed; the final selection will take place towards the completion of the construction works, foreseen in 2015.

# Sub-project MNE2: Provision of housing to 120 most vulnerable families from Camp Konik 1:

This sub-project is addressing the urgent needs of 120 most vulnerable families from Camp Konik 1, who live in particularly dire living conditions. The targeted population is prioritised due to its overall social vulnerability. A grant amount of EUR 6.2 million was approved for this sub-project by the Assembly of Donors in October 2013.

The sub-project envisages the construction of two buildings comprising 120 rental housing units in total, in the City of Podgorica. The project will be implemented in parallel with the IPA -funded project «Identification of durable solutions for internally displaced persons and residents of Konik camp - Phase I».

Implementation activities are scheduled to be launched in 2014. A public call to select beneficiaries will be released six months before the construction is finalised.

# Sub-project MNE3: Construction of a home for the elderly in Pljevlja:

Agrant of EUR 1.9 million was approved by the Assembly of Donors in October 2013 for the construction of a home for the elderly in the municipality of Pljevlja in Montenegro. This new home for the elderly will provide full-time accommodation to 68 elderly refugees/IDPs/holders of status of foreigners with permanent or temporary residence in Montenegro, and daily care to additional 30 persons.

The main design of the building is completed. As concerns beneficiary selection, a pre-selection survey with field public outreach is scheduled for spring 2014. The public call for applications to potential beneficiaries will be carried out six months before the building is completed.



The site in Podgorica where two buildings will be constructed to provide rental housing units to 120 most vulnerable families from Camp Konik 1

### 2.2 RHP Activities in Partner Countries: SERBIA



Danijela Popović Rocco, Assistant to the Commissioner, Serbian Commissariat for Refugees and Migration (KIRS)

«The RHP has a positive political connotation that promotes reconciliation and regional cooperation»



RHP COUNTRY HOUSING PROJECT SERBIA		
Total estimated cost	MEUR 335.2	
Total national contribution	MEUR 33.5	
Total amount of grants approved	MEUR 24.5	
Number of sub-projects approved	3	

### Lead Institution:

Serbian Commissariat for Refugees and Migration (KIRS)

### Project Implementation Unit:

PIU for Research and Development Ltd.

### 1. Why do you think the RHP is important?

After more than 20 years since the outbreak of the conflict, it is estimated that the Republic of Serbia hosts close to 32 000 families who have not yet resolved their housing issue. As part of the regional process, on the basis of agreed criteria of vulnerability, housing solutions should be provided for more than 16 500 families who had left Croatia and Bosnia and Herzegovina during the war and sought refuge in Serbia, and which are considered vulnerable.

Over the past 20 years, with huge support from the international community and budgetary funds, housing for more than 14 000 families was provided. Although Serbia has provided strategic and legal framework to enable the solution of this existential problem of refugees, limited means from budget and donors were not enough for the enormous needs.

In this sense, RHP will enable these families to ensure the right to adequate housing and thus create conditions for equal participation in society and their full integration. Along with other activities that are taking place as a part of regional processes, namely the issue of unpaid pensions, personal documents, reconstruction, housing in the country of origin, RHP should lead to closure of the refugee chapter in the Balkans.

# 2. What were the greatest achievements of the Serbian Country Housing Project in 2013?

What we did during 2013 is preparation of the structures for implementing the project and the procedures that will enable transparent spending. But definitely, the biggest achievement in the last year is an accurate identification of potential beneficiaries and their needs, and providing land at 10 locations for housing. This enabled Serbia to prepare three mature sub-projects that have been approved by the RHP Assembly of Donors.

### 3. What will be the priorities for the next year?

Priorities in 2014 are to ensure that the first users move into housing units during mid-2014, the completion of preparations for the implementation of the second and third sub-project, the work on the preparation of the fourth and fifth sub-projects, and the conclusion of agreements between the CEB and the leading institutions in charge of implementing sub-projects.

# 3. Would you have any message for the donor community?

We are really grateful for the funding and we will persevere in our efforts to be sure that help reaches those who are indeed most vulnerable. We believe RHP is the right way to solve the crisis of this magnitude. Also, the entire Programme has a positive political connotation that promotes reconciliation and regional cooperation. Countries participating in the Programme guarantee that it will be implemented successfully and completely.

# Beneficiaries of the Serbian Country Housing Project

The Regional Housing Programme in Serbia is expected to provide durable housing solutions to 16 780 households (or 45 000 individuals), through local integration (helping the targeted population in integrating in their places of current residence). Four different housing solutions are offered to the selected beneficiaries: (i) provision of flats; (ii) provision of construction material; (iii) purchase of village houses; and (iv) construction of pre-fabricated houses. The indicative numbers of beneficiaries that will be assisted through these housing solutions are presented in the graph below:

# Number of beneficiary households per housing solution 1 200 (7%) 2000 (12%) 10 000 (60%) Provision of flats

Provision of construction material

Constrution of prefabricated houses

Purchase of village houses



Dr Jovan Krkobabić, Serbia's Deputy Prime Minister and Minister of Labour, Employment and Social Policy and Mikolaj Dowgielewicz, CEB's Vice-Governor at Framework Agreement signing ceremony in Belgrade, October 2013

### Projects approved in 2013

The RHP Assembly of Donors approved 3 sub-projects in favour of Serbia in 2013, for a total grant amount of EUR 24.5 million. These sub-projects, which should provide durable housing solutions to close to 1 800 vulnerable households, are described briefly below. For further details, please refer to Appendix 2.

# Sub-project SRB1: Provision of 70 pre-fabricated houses and 125 packages of building material:

The sub-project, which was approved by the Assembly of Donors in April 2013 for a grant amount of EUR 2 million, aims to provide housing solutions to 195 vulnerable families. The beneficiaries are displaced persons from Croatia and Bosnia and Herzegovina



Children in one of the 23 remaining collective centres in Serbia

who wish to integrate in the places of displacement. Two types of housing solutions are envisaged: (i) provision of prefabricated houses for 70 households and (ii) provision of building material for 125 households. The sub-project will be implemented in some 40 municipalities throughout Serbia.

The housing solutions covered by the sub-project require that the beneficiaries are selected before launching the tenders for design. Hence, a public call was organised in autumn 2013 and the beneficiary selection commissions shall finalise their work in early 2014. Simultaneously, site visits were undertaken by the PIU staff and by the representatives of the municipalities concerned, to assess the needs and technical requirements. The outcome of the visits will form the basis for the development of tender documentation; the first tenders are expected to be launched in spring 2014.

# Sub-project SRB2: Support to 870 refugee families through four different housing modalities:

This sub-project will provide durable housing solutions in the places of local integration for 870 refugee families (over 3 000 individuals) through construction

of multi-apartment buildings; provision of prefabricated houses; provision of construction material and purchase of village houses. The sub-project will be located in different municipalities throughout Serbia. It was approved by the Assembly of Donors in October 2013, for an amount of EUR 11.6 million, and beneficiary selection and project implementation are scheduled to start in 2014.

# Sub-project SRB3: Support to 715 refugee families through four different housing modalities:

The sub-project aims to provide housing solutions to 715 vulnerable families in the municipalities of the City of Belgrade. The beneficiaries are displaced persons from Croatia and Bosnia and Herzegovina who wish to integrate in the places of displacement. The sub-project, approved by the Assembly of Donors in December 2013 for an amount of EUR 10.9 million, consists of four components: construction of multi-apartment buildings; provision of pre-fabricated houses; provision of construction material and purchase of village houses.

The implementation activities are scheduled to start in 2014, together with the beneficiary selection.



Example of a proposed housing solution: a prefabricated house donated to a refugee family in Pančevo (financed through one of the previous programmes)

# 3 Focus on Beneficiaries



# 3.1 Introducing RHP Beneficiaries



Potential beneficiary family in Pancevo, Serbia

As the RHP implementation is moving forward, with already twelve sub-projects approved in Bosnia and Herzegovina, Croatia, Montenegro and Serbia, the hopes and expectations of potential beneficiaries are becoming more concrete.

Potential beneficiaries - refugees and internally displaced persons - have been informed about the RHP, thanks to the wide information campaign ongoing since March 2013, which is conducted by the Partner Countries in close coordination with UNHCR/OSCE. Many of those families have already applied for housing assistance under the RHP and have high hopes of being selected as beneficiaries of the already-approved sub-projects. The Partner Countries have started reviewing the applications and have initiated the selection process. It is expected that the

first lists of selected beneficiaries will be announced in early spring 2014.

In the meantime, UNHCR and OSCE, in their role as monitors of the beneficiary selection process, have visited refugee families in each country who are eagerly expecting the commencement of works of the already approved RHP sub-projects. Their hopes and dreams are reflected in the interviews made by UNHCR of which some snapshots are provided hereafter (for more information, please visit RHP's website at www.regionalhousingprogramme.org).



At the outbreak of the armed conflict in Bosnia and Herzegovina in 1992, Mladen Bejat fled with his wife Saveta and their two-year-old son Marko from Sarajevo to Niksić. Mladen hopes that a project implemented through the Regional Housing Programme could finally solve their housing problems.

"For years I applied for different housing projects, talked to people and asked for help, all without results. It seemed that luck just kept passing us by. But this time I have high hopes. I want us to finally have a feeling like we live in our home."

In Croatia, Mr Derikrava is high on the list of 35 potential beneficiaries of the RHP sub-project in the town of Korenica. As he looks at the plot of land soon to become busy with machinery and construction works, he says: "I would not wish for anyone to be a refugee. As the old saying goes, the biggest curse in life is to have and then to have not. We left with what belongings we could carry and upon return we start from scratch".



Photo kindly provided by UNHCR

In Serbia, Branko and Koviljka are but one of the thousands of refugee families who have been living in rented accommodation for more than a decade. With the deteriorating economic situation in the country, and the unemployment rate plummeting to 28% in 2013, they live far below the poverty line. They are hoping for a solution within the framework of the Regional Housing Programme, which will include several housing options in Serbia. "We haven't been able to pay the rent for the past five months. Luckily, the landlord, whose son is also out of work, is full of understanding and is not pressing us. He knows we always paid our dues on time", Branko says.



Photo kindly provided by UNHCR

Nenad, his then wife and a baby boy fled Glina, Croatia in 1995. They settled briefly in a small village of Koceljeva, in Serbia, where Nenad's parents joined them several days later. In search of work, the family moved to Montenegro, a year later. The threegeneration household today lives in Belgrade on the state assistance which Nenad gets for his medical condition and on the family pension his mother receives from Croatia. Despite the calamities that befell this family, Nenad and his mother look forward to the future and hope that they would be eligible for the RHP they have heard so much about. They intend to apply for a prefabricated house in one of the Belgrade municipalities if such a possibility emerges, as they prefer not to move the boys who have completely integrated in these surroundings.

# 3.2 Message from UNHCR and OSCE

Substantial efforts invested over the past two decades in resolving the issue of displacement have undoubtedly facilitated the return and integration of refugees and internally displaced persons. However, there remains a significant number of those displaced in the region that are still waiting for sustainable solutions. This is why all partners involved should keep in mind that the complex national procedures and safeguards introduced to guarantee adequate implementation serve only to ensure that the assistance is provided promptly to families that still live in undignified conditions.

United Nations High Commissioner for Refugees (UNHCR) and the Organization for Security and Cooperation in Europe (OSCE) would like to commend all stakeholders for their engagement in the RHP in 2013, which successfully moved the Programme from the preparatory stage to the point when actual results of its implementation can be expected during 2014. In this context, efforts made by the four Partner Countries towards establishing the structures and mechanisms necessary for RHP implementation have been crucial for achieving this result. The Assembly of Donors' approval of the first three waves of a total of 12 sub-projects clearly indicates that the preparatory phase is over and that the Partner Countries have turned their attention to the all-important implementation phase under the guidance of the Council of Europe Development Bank as the RHP Fund manager.

In their role as international organizations which, together with other partners, initiated the Sarajevo Process, UNHCR and the OSCE would like to remind of the elements that need to be in place, for the RHP to fully serve its purpose as a catalyst for durable solutions for the most vulnerable refugees, returnees and internally displaced persons in the region.

A common understanding of all actors participating in this process is the paramount importance of beneficiary selection, which is seen by all as the first step in the successful implementation of the RHP. The experience and expertise that the Partner Countries have accumulated during the years of implementation of housing assistance projects aimed for refugees, returnees and internally displaced persons will definitely contribute to the efficient implementation of the Programme and must be employed in a way that ensures prompt delivery of durable decisions to the most vulnerable individuals. Concrete results of the RHP, visible in the field through commencement of construction works and delivery of first assistance packages to the neediest beneficiaries are the first priority for all stakeholders. Naturally, efficient and transparent procedures for selection of beneficiaries are essential.



Four Partner Country RHP spokespersons at a press conference in Zagreb in March 2013, following RHP public information campaigns

All stakeholders have accepted that the selection of beneficiaries for the RHP shall be based on the set of basic vulnerability criteria developed by UNHCR. UNHCR and the OSCE have been assisting Partner Countries in incorporating these criteria into the relevant national legislation and ensuring their consistent application across the region. The process of selecting beneficiaries is progressing, but the pace should be expedited in 2014, to enable the timely utilization of RHP funds as soon as the financial and technical pre-conditions are in place.

One of the most important conditions for channeling assistance to the most vulnerable is to share and



A family that arrived from Croatia to Serbia in 1995 and, after a long stay in a collective centre, has now been donated a village house near Pančevo, Serbia (by UNHCR)

quickly verify data on beneficiaries across the region, to avoid overlapping of assistance, potential abuses and to ensure that no one is excluded. Partner countries clearly recognized the importance of data verification and exchange, focusing their efforts in 2013 on concrete elaboration and definition of modality of these mechanisms.

UNHCR and the OSCE welcome the progress achieved by the Partner Countries in that segment and stand ready to provide support and advice throughout the process. The first wave of subprojects and the verification process that is part of the beneficiary selection present the opportunity to illustrate how the agreed arrangement will function in practice in 2014 and beyond. In this context, UNHCR and the OSCE would like to remind about the importance of establishing a record keeping system on RHP beneficiaries and pending applications.

In spite of the fact that finding adequate housing for the most vulnerable refugees and internally displaced persons in the region is the most expensive and most needed assistance measure, it is of utmost importance that it is complemented by comprehensive solutions for legal, social and economic (re)integration of these people. Mindful of the scope of activities financed through the RHP, as well as of the limits set by the economic environment, UNHCR and the OSCE would nevertheless urge the Partner Countries to continue lending all necessary support to the refugees, returnees and IDPs in order to ensure that they continue living a sustainable life,

free from any form of discrimination, as equal citizens. This is not only critical for the effective and sustainable utilization of RHP funds, but also to maintain donor and beneficiaries' confidence in the Programme in the coming years.

Finally, UNHCR and the OSCE commend the Partner Countries for their robust and well-coordinated efforts invested in the RHP public information activities. Throughout 2013, the Programme has been widely advertised in all four countries, through media on national and local levels, with the ultimate objective to acquaint its potential beneficiaries, but also the broader public, with the opportunities it offers, since the RHP is - in all likelihood - the last commonly coordinated effort by the international community in assisting governments in comprehensively addressing displacement in the Western Balkans.

In light of the commencement of the RHP implementation in the first half of 2014, UNHCR and the OSCE would like to encourage Partner Countries to further intensify their outreach campaigns, especially on local levels and with support of local authorities, so that the potential Programme beneficiaries, who often live in extremely isolated places far from the reach of modern means of communication, are enabled to make an informed decision about their future. In this sense, accurate and substantive information about the RHP eligibility criteria and other relevant aspects of durable solutions will undoubtedly contribute to speedier and more efficient selection procedures.

# **RHP Fund Activities in 2013**



# 4. RHP Fund Activities in 2013

During 2013, Donors committed EUR 85.3 million and paid in EUR 48.8 million to the RHP Fund. At year-end 2013, the RHP Fund held in total EUR 68.0 million. During the same period, Donors also approved 12 grant applications for a total amount of EUR 60.9 million.

### Close oversight by the Donors

### **Assembly of Donors**

The Assembly of Donors, the RHP Fund's supreme organ (please refer to Appendix 3 for more details), held four meetings during 2013, one of which in the region namely in Belgrade in July 2013, back to back with the RHP Steering Committee meeting.

The Assembly of Donors is chaired on a permanent basis by the European Commission and by another Donor on an annual rotation basis. The co-chair during the reporting period was the USA. Its mandate ended in December 2013; hence, the Assembly of Donors, during its last 2013 meeting, unanimously elected Switzerland as co-chair for the next twelvemonth period.

During 2013, as explained above, the Assembly of Donors approved 12 grant applications submitted by the Partner Countries (please see Appendix 2 for more details on sub-projects approved). It also monitored the progress of the preparation of the Country Housing Projects and of the status of the RHP Fund.

### **Technical Committee**

In 2013, the Technical Committee, the other Governance body of the RHP Fund (please refer to Appendix 3 for more details) whose role is to screen and assess grant requests, appraised sub-project applications in three of the four meetings that it held during the reporting period. The Technical Committee also examined technical and financial issues related to the preparation of the Country Housing Projects.

# EUR 85.3 million committed and EUR 48.8 million paid in

To become a Donor to the RHP Fund, a country or an institution signs an Adherence Agreement (AA), by which it adheres to the General Conditions of the RHP Fund, and a Contribution Agreement (CA), by which it commits to contribute to the RHP Fund a specific amount.

During the reporting period, the Donors committed EUR 85.3 million and paid EUR 48.8 million into the RHP Fund.

Italy signed, in July, its Adherence Agreement and Contribution Agreement for EUR 5.0 million and paid in the first tranche of its contribution, amounting to EUR 1.5 million, in October.

Likewise, the Commission signed a second Contribution Agreement for EUR 79.0 million in September and paid EUR 39.5 million into the RHP Fund in October. This second Contribution Agreement brought the total amount committed by the European Commission up to EUR 84.0 million and the amount paid in to EUR 44.5 million.

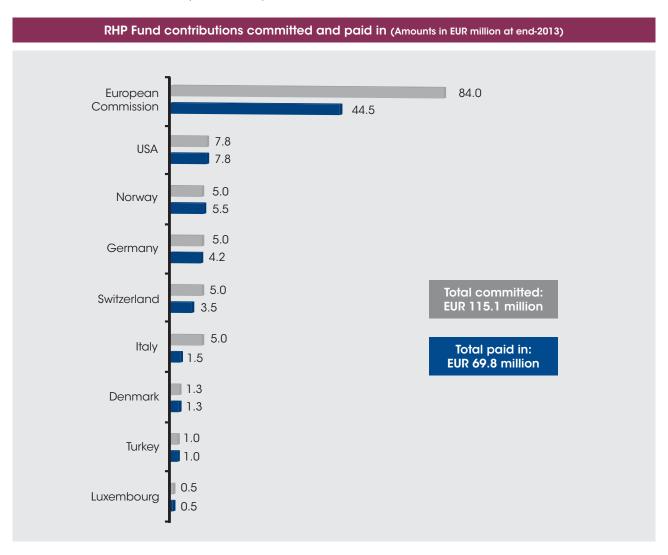
Denmark signed an Adherence Agreement and a Contribution Agreement in November for EUR 1.3 million and paid its entire contribution into the Fund in December.

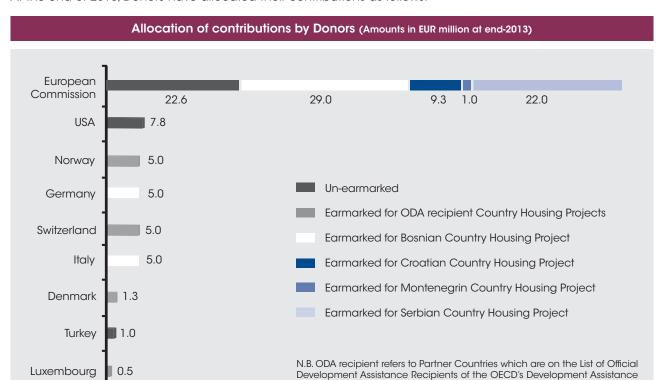
Furthermore, in 2013, additional tranches of previously committed contributions were paid in as follows:

- Switzerland: EUR 2.5 million / EUR 1.0 million
- Germany: EUR 1.0 million / EUR 0.2 million / EUR 0.3 million
- Turkey: EUR 1.0 million
- Luxembourg: EUR 0.5 million.

The signing by Italy and Denmark of their Adherence Agreement and Contribution Agreement marked an important milestone: all nine Donors who pledged funds to the RHP Fund had committed and paid in contributions. In total, the Donors have committed EUR 115.1 million, of which they have paid in EUR 69.8 million.

Contributions committed and paid in are split as follows:





At the end of 2013, Donors have allocated their contributions as follows:

The General Conditions of the RHP Fund provide that un-earmarked contributions are preferred. However, they also offer the possibility for a Donor to earmark its contribution for a specific Country Housing Project or a group of Country Housing Projects.

### EUR 68 million held in the RHP Fund

At year-end 2013, funds held in the RHP Fund amounted to EUR 68.0 million. The difference between the amount of paid-in contributions and the amount held in the RHP Fund is due to the management fee received by the CEB and the remuneration on RHP Fund resources.

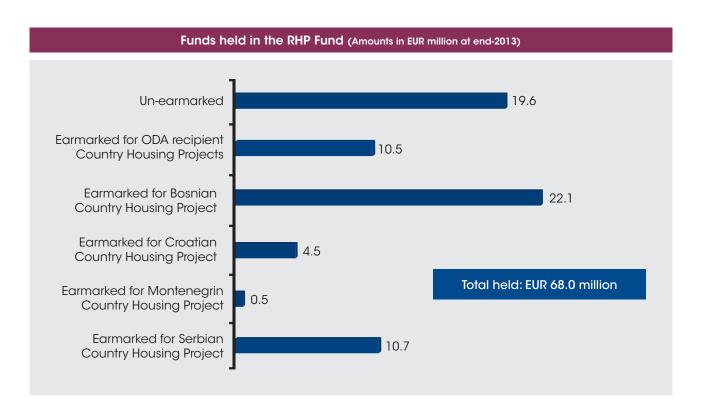
To account for the earmarking on funds, the CEB opened six separate RHP Fund accounts:

- The first account, named «RHP Fund Regional Account», holds funds that can be used to finance the four Country Housing Projects. This account held at year-end 2013 EUR 19.6 million.
- The second account, named «RHP Fund Sub-Regional Account», holds funds that can be

used to finance Country Housing Projects in Official Development Assistance (ODA) eligible Partner Countries, i.e. Bosnia and Herzegovina, Montenegro and Serbia. This account held at year-end 2013 EUR 10.5 million.

Committee, i.e. Bosnia and Herzegovina, Montenegro and Serbia.

- The third account, named «RHP Fund Country Account – BiH», holds funds that can be used to finance Bosnia and Herzegovina's Country Housing Project. This account held at year-end 2013 EUR 22.1 million.
- The fourth account, named «RHP Fund Country Account HR», holds funds that can be used to finance Croatia's Country Housing Project. This account held at year-end 2013 EUR 4.5 million.
- The fifth account, named «RHP Fund Country Account - MNE», holds funds that can be used to finance Montenegro's Country Housing Project. This account held at year-end 2013 EUR 0.5 million.
- The sixth account, named «RHP Fund Country Account – SRB», holds funds that can be used to finance Serbia's Country Housing Project. This account held at year-end 2013 EUR 10.7 million.

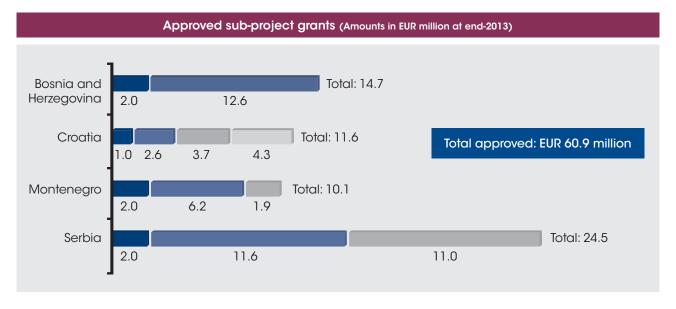


#### EUR 60.9 million in grants approved

In 2013, the Assembly of Donors approved twelve grant applications for a total amount of EUR 60.9 million, as follows:

- Bosnia and Herzegovina (BiH): 2 grant applications for a total amount of EUR 14.7 million;
- Croatia (HR): 4 grant applications for a total amount of EUR 11.6 million;
- Montenegro (MNE): 3 grant applications for a total amount of EUR 10.1 million;
- Serbia (SRB): 3 grant applications for a total amount of EUR 24.5 million.

The table below shows the amount of each grant approved:



Figures may not add up due to rounding of decimals

#### Outlook for 2014

The European Commission plans to commit to the RHP Fund an additional amount of EUR 26.0 million during the first quarter of 2014. Bosnia and Herzegovina, Montenegro and Serbia will be eligible to these funds. Furthermore, during the second half of 2014, the Commission is expected to pay into the RHP Fund an additional EUR 39.5 million, i.e. the second half of its EUR 79.0 million contribution.

### EUR 179 000 committed outside the RHP Fund

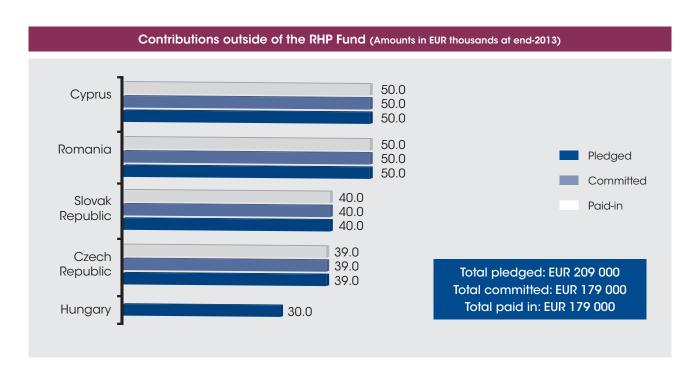
To ensure an efficient representation of Donors within the RHP Fund, only Donors who contribute at least EUR 250 000 may channel their contributions through the RHP Fund. Those countries who pledged less than EUR 250 000 during the Donors' Conference in

Sarajevo, i.e. Cyprus, Romania, the Slovak Republic, the Czech Republic and Hungary, were invited to channel their contributions directly through the CEB.

To do so, a country signs a Contribution Agreement by which it commits to contribute to the RHP a specific amount. In total, Cyprus, Romania, the Slovak Republic, the Czech Republic and Hungary pledged EUR 209 000 in favour of the RHP. At end-2013, four of these countries had signed their Contribution Agreement and paid their contribution, for a total amount of EUR 179 000.

These contributions are used by the CEB to pay RHP-related expenses, such as RHP events or publications.

The table below shows the amount pledged, committed and paid in by each country at year-end 2013.



# 5 Appendices



### 5. Appendices

## Appendix 1: Audited Statement of the RHP Fund (January - December 2013)



KPMG Audit

1, cours Valmy 92923 Paris La Défense Cedex Telephone: Telefax: Internet +33 (0)1 55 68 68 68 +33 (0)1 55 68 73 00 www.kpmg.fr

#### Council of Europe Development Bank (CEB)

55, avenue Kléber 75116 Paris

#### Independent Auditor's Report

Accounts No 001023291101/001023291102/001023291103/001023291104/001023291105/ 001023291106 in the name of RHP Fund prepared for the period from January 1, 2013 to December 31, 2013

We have audited the accompanying statement of movements on accounts No 001023291101/ 001023291102/001023291103/001023291104/001023291105/001023291106 in the name of RHP Fund for the period from January 1, 2013 to December 31, 2013 of Council of Europe Development Bank (CEB) and the notes describing the basis of preparation and the general accounting principles used ("the Note") (together "the Statement"). The Statement has been prepared by management using the basis of preparation described in the Note.

Management's Responsibility for the Statement

Management is responsible for the preparation of this Statement in accordance with the basis of preparation described in the Note, for determining the acceptability of the basis of accounting, and for such internal control as management determines is necessary to enable the preparation of the Statement that is free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the Statement based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Statement is free from material misstatement.

OPMG S.A. Società française marrière du réceau KPRAG communel de caliments au dependants adminents de OPAG immonatorial Conglistature, une emisé de droit sussui. Societé anonyme d'axpentise comptable et de commissanse aux comptes à directions et commail de lumerifiaire. Inspirité au Tableus de l'Ordes à Paris sous le n° 14 30000101 à la Compagne Régionale des Commissans aux Comptes de Vernalière. Headquarters: KPAGS S.A. Inversedite Le Paleiro 3 couse du Trangle 93000 Pars. La Delémie Code. Septel S. 487 100 €. Code. APE 60002 77s 728 A17 R.C.S. Navierre TVA Livion Européerne FR 77 775 726 417



Council of Europe Development Bank (CEB)
Independent Auditor's Report
Accounts No 0010232911017 001023291102/
001023291103/ 001023291104/ 001023291105/
001023291106 in the name of RHP Fund prepared
for the period from January 1, 2013
to December 31, 2013

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Statement. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation of the Statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, made by management, as well as evaluating the overall presentation of the Statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the Statement for the period from January 1, 2013 to December 31, 2013 is prepared, in all material respects, in accordance with the basis of preparation described in the Note.

Basis of Preparation

The Statement is prepared to provide information to the donors. As a result, the Statement may not be suitable for another purpose.

Paris La Défense, 28th February 2014

KPMG Audit A division of KPMG S.A.

Pascal Brouard Partner



Council of Europe Development Bank (CEB)
Independent Auditor's Report
Accounts No 001023291101/ 001023291102/
001023291103/ 001023291104/ 001023291105/
001023291106 in the name of RHP Fund prepared
for the period from January 1, 2013
to December 31, 2013

#### Appendix to the Independent Auditor's report

Statement of movements on Accounts No 001023291101/ 001023291102/ 001023291103/ 001023291104/ 001023291105/ 001023291106 in the name of RHP Fund prepared for the period from January 1, 2013 to December 31, 2013.

RHP FUND REGIONAL ACCOUNT (n° 001023291101)	D REGIONAL ACCOUNT (in	201001		
Reference / Desc.	Sender / Receiver	Value date	Debit	Credit
INITIAL BALANCE	AS AT	01/01/2013	-	7 617 907,00
Contribution Turkey	Turkey	13/02/2013		1 000 000.00
CEB Management Fee	paid to CEB	13/02/2013	25 000,00	
AuditFees	paid to KPMG S.A.	14/06/2013	5 980,00	
Contribution European Commission	European Commission	16/10/2013		11 323 714,50
CEB Management Fee	paid to CEB	16/10/2013	283 092,86	
Remuneration on RHP Fund Resources	paid to CEB	01/01/2013 - 31/12/2013	21 995,34	
TOTAL MOVEM	ENTS		336 068,20	12 323 714,50
NEW BALANCE	AS AT	31/12/2013		19 605 553,3
BHP FLIND	SUB-REGIONAL ACCOUNT	(in Fures)		
RHP FUND SUB-REGIONAL ACCOUNT (n° 001023291102)	AND DESCRIPTION OF THE PERSON OF	Ministration of the Control of the C		
Reference / Desc.	Sender / Receiver	Value date	Debit	Credit
INITIAL BALANCE	The state of the s	01/01/2013		5 320 154,5
Contribution Switzerland	Switterland	23/01/2013		2 500 000,00
CEB Management Fee	paid to CEB	23/01/2013	82 500,00	
Contribution Luxembourg	Luxembourg	25/01/2013		500 000,0
CEB Management Fee	paid to CER	25/01/2013	12 500,00	
Contribution Switzerland	Switzerland	04/09/2013		1 000 000.0
CEB Management Fee	poid to CEB	04/09/2013	25 000,00	
Contribution Denmark	Denmark	04/12/2013		1 340 500,5
CEB Management Fee	paid to CEB	04/12/2013	33 512,51	
Remuneration on RHP Fund Resources.	paid to CEB	01/01/2013 - 31/12/2013	17.802.67	
TOTAL MOVEN			151 315,18	5 340 500,54
NEW BALANCE	AS AT	31/12/2013		10 509 339,8
RHP FUND COUNTRY A	CCOUNT - BOSNIA AND HE	RZEGOVINA (in Euros)		
Reference / Desc.	Sender / Receiver	Value date	Debit	Credit
INITIAL BALANCE		01/01/2013	Debit	2 632 324.63
Contribution European Commission	European Commission	05/02/2013		5 000 000.00
	April 6 Coll Level 1	05/02/2013	125 000,00	
	paid to CEB			
CEB Management Fee	paid to CEB Germany	30/08/2013		1 000 000 0
CEB Management Fee Contribution Germany			25 000.00	1 000 000,0
CEB Management Fee	Germany	30/08/2013		1 Paragraph
CEB Management Fee Contribution Germany CEB Management Fee	Germany paid to CEB	30/08/2013 30/08/2013		1 Paragraph
CEB Management Fee Contribution Germany CEB Management Fee Contribution European Commission CEB Management Fee	Germany paid to CEB European Commission paid to CEB	30/08/2013 30/08/2013 16/10/2013	25 000,00	12 000 000,0
CEB Management Fee Contribution Germany CEB Management Fee Contribution European Commission CEB Management Fee Contribution taly	Germany paid to CEB European Commission	30/08/2013 30/08/2013 16/10/2013	25 000,00	12 000 000,0
CEB Management Fee Contribution Germany CEB Management Fee Contribution European Commission CEB Management Fee Contribution taly CEB Management Fee	Germany paid to CEB European Commission paid to CEB flaly paid to CEB	30/08/2013 30/08/2013 16/10/2013 16/10/2013 21/10/2013	25 000,00 300 000,00	12 000 000,0
CEB Management Fee Contribution Germany CEB Management Fee Contribution European Commission	Germany paid to CEB European Commission paid to CEB flaty	3008/2013 3008/2013 16/10/2013 21/10/2013 21/10/2013	25 000,00 300 000,00	12 000 000.0
CEB Management Fee Contribution Germany CEB Management Fee Contribution European Commission CEB Management Fee Contribution taily CEB Management Fee Contribution Germany	Germany paid to CEB European Commission paid to CEB flaty paid to CEB Germany	3008/2013 3008/2013 16/10/2013 16/10/2013 21/10/2013 21/10/2013 20/12/2013	25 000,00 300 000,00 37 500,00	12 000 000.0 1 500 000.0 200 000.0
CEB Management Fee Contribution Germany CEB Management Fee Contribution European Commission CEB Management Fee Contribution taily CEB Management Fee Contribution Germany CEB Management Fee Contribution Germany	Germany paid to CEB European Commission paid to CEB Haly paid to CEB Germany paid to CEB	3008/2013 3008/2013 16/10/2013 16/10/2013 21/10/2013 20/12/2013 20/12/2013	25 000,00 300 000,00 37 500,00	12 000 000,0 1 500 000,0 200 000,0
CEB Management Fee Contribution Germany CEB Management Fee Contribution European Commission CEB Management Fee Contribution tilly CEB Management Fee Contribution Germany CEB Management Fee Contribution Germany	Germany paid to CEB European Commission paid to CEB flaty paid to CEB Germany paid to CEB Germany	3008/2013 3008/2013 18/10/2013 18/10/2013 21/10/2013 21/10/2013 20/12/2013 30/12/2013	25 000,00 300 000,00 37 500,00 5 000,00	12 000 000,00 1 500 000,00 200 000,00
CEB Management Fee Contribution Germany CEB Management Fee Contribution European Commission CEB Management Fee Contribution tally CEB Management Fee Contribution Germany CEB Management Fee Contribution Germany CEB Management Fee Contribution Germany CEB Management Fee	Germany paid to CEB European Commission paid to CEB Rely paid to CEB Germany paid to CEB Germany paid to CEB germany paid to CEB	3008/2013 3008/2013 18/10/2013 18/10/2013 21/10/2013 21/10/2013 20/12/2013 30/12/2013 30/12/2013	25 000,00 300 000,00 37 500,00 5 000,00 7 500,00 20 262,05	1 000 000,00 12 000 000,00 1 500 000,00 200 000,00 300 000,00



Council of Europe Development Bank (CEB)
Independent Auditor's Report
Accounts No 001023291101/ 001023291102/
001023291103/ 001023291104/ 001023291105/
001023291106 in the name of RHP Fund prepared
for the period from January 1, 2013
to December 31, 2013

RHP FUND COUNT	RY ACCOUNT - CROAT	(IA (in Euros)		
RHP FUND COUNTRY ACCOUNT - CROATIA (nº 001023291104)		allocal and a suprague	574,0010-0	1817.50
Reference / Desc.	Sender / Receiver	Value date	Detrit	Credit
INITIAL BALANCE AS AT		01/10/2013		0,0
Contribution European Commission	European Commission	16/10/2013		4 651 285,5
CEB Management Fee	paid to CEB	16/10/2013	116 282,14	
Remuneration on RHP Fund Resources	paid to CEB	01/01/2013 - 31/12/2013	1 663,77	
TOTAL MOVEMENTS	i.	The second second second	117 945,91	4 651 285,5
NEW BALANCE AS AT	31/12/2013		4 533 339,5	
RHP FUND COUNTRY	ACCOUNT - MONTEN	EGRO (in Euros)		
RHP FUND COUNTRY ACCOUNT - MONTENEGRO (n° 00102329	1106)	CONTRACTOR OF THE PARTY OF THE	23340.5	5-11-15
Reference / Desc.	Sender / Receiver	Value date	Debit	Credit
INITIAL BALANCE AS AT	The state of the s	01/10/2013		0,0
Contribution European Commission	European Commission	16/10/2013		500 000.0
CEB Management Fee	paid to CEB	16/10/2013	12 500,00	
Remuneration on RHP Fund Resources	paid to CEB	01/01/2013 - 31/12/2013	178,86	
TOTAL MOVEMENTS			12 678,86	500 000,0
NEW BALANCE AS AT		31/12/2013		487 321,1
	RY ACCOUNT - SERB	IA (in Euros)		
RHP FUND COUNTRY ACCOUNT - SERBIA (n° 001023291105)		0.000	-	100000
Reference / Desc.	Sender / Receiver	Value date	Debit	Credit
INITIAL BALANCE AS AT		01/10/2013		0,0
Contribution European Commission	European Commission	16/10/2013		11 000 000.0
CEB Management Fee	paid to CEB	16/10/2012	275 000,00	
Remuneration on RHP Fund Resources	paid to CEB	01/01/2013 - 31/12/2013	3 934,71	
TOTAL MOVEMENTS		278 934,71	11 000 000,0	
NEW BALANCE AS AT		31/12/2013		10 721 065,2
RHP Fund - grand total at 31/12/2013			- 1	67 968 681,87



Council of Europe Development Bank (CEB)
Independent Auditor's Report
Accounts No 001023291101/ 001023291102/
001023291103/ 001023291104/ 001023291105/
001023291106 in the name of RHP Fund prepared
for the period from January 1, 2013
to December 31, 2013

#### Notes to the statement

#### Basis of Preparation

The accompanying statement of movements on following RHP Fund accounts:

- RHP Fund Regional Account (Account No 001023291101)
- RHP Fund Sub-Regional Account (Account N° 001023291102)
- RHP Fund Country Account BIH (Account No 001023291103)
- RHP Fund Country Account Croatia (Account No 001023291104)
- RHP Fund Country Account Serbia (Account N° 001023291105)
- RHP Fund Country Account Montenegro (Account N°001023291106)

for the period from January 1st, 2013 to December 31, 2013 is prepared in accordance with Articles 2 and 3 of the General Conditions of the Regional Housing Programme Fund (the "General Conditions").

In accordance with these General Conditions, the Accounts will be debited with:

- payments for providing support in the form of Grants;
- the Management Fee in accordance with Paragraph 3.6 of the General Conditions;
- the costs of the audit of the statements of the RHP Fund in accordance with Paragraph 3.8
   (b) the General Conditions;
- the costs of recovery proceedings in accordance with Paragraph 3.4(c) of the General Conditions;
- other activities approved by the Assembly of Donors.

The terms of the Management Fee due to the CEB are provided in the Article 3.6 of the General Conditions. The CEB receives a management fee, corresponding to 2.5 per cent of the total amount of Contributions paid into the RHP Fund.

#### General accounting principles used

This statement is prepared on the cash receipts and disbursement basis. On this basis, revenues are recognized when received rather than earned and expenses are recognized when paid rather when incurred.

### Appendix 2: Sub-Projects Approved in 2013

	Sub-project title	Ref. no	Date of approval by AoD	Total estimated budget	Approved grant amount (in EUR)	Estimated national contribution (in EUR)
1	Provision of building materials to 20 families and turnkey reconstruction assistance to 150 families	BiH1	08/04/2013	2 316 000	2 035 000	281 000
2	Construction of apartment building for 29 families in the municipality of Korenica	HR1	08/04/2013	1 398 211	1 048 658	349 553
3	Construction of two blocks of flats for 62 families in the municipality of Nikšić	MNE1	08/04/2013	2 580 000 (eligible cost)	1 980 000	600 000
4	Provision of 70 pre-fabricated houses and 125 packages of building materials for the benefit of 195 families	SRB1	08/04/2013	2 212 500	1 993 000	219 500
5	Provision of housing solutions to 780 households for return and reintegration or local integration in BiH	BiH2	11/10/2013	14 634 324	12 634 032	2 000 292
6	Construction of two residential buildings in Knin for 40 families	HR2	11/10/2013	3 165 601	2 622 982	542 619
7	Home for the elderly and disabled people in Glina	HR3	11/10/2013	4 831 260	3 668 413	1 162 847
8	Camp Konik 1	MNE2	11/10/2013	6 906 750	6 226 622	680 128
9	Home for the elderly in Pljevlja	MNE3	11/10/2013	2 231 716	1 918 572	313 144
10	Support to 870 refugee families through four housing solutions	SRB2	11/10/2013	13 062 936	11 560 936	1 502 000
11	Purchase of flats for 101 households	HR4	06/12/2013	5 717 140	4 287 855	1 429 285
12	Support to 715 refugee families through four housing solutions	SRB3	06/12/2013	13 642 918	10 963 918	2 679 000

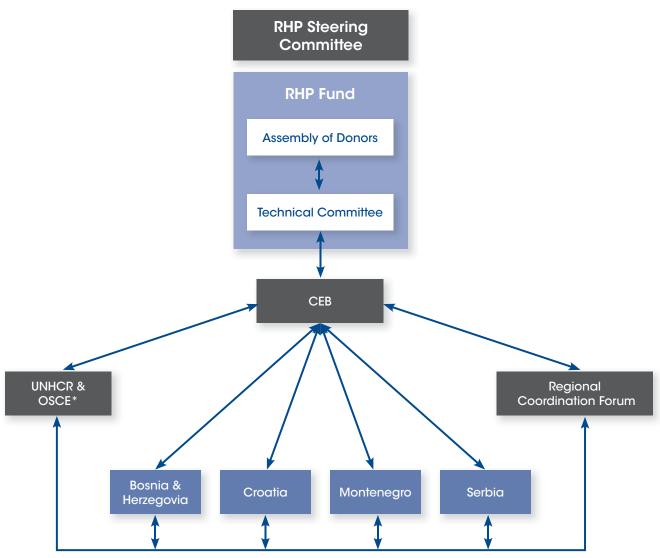
### **Appendix 3: Description of RHP Governance Structure**

### An effective RHP governance and coordination structure

In 2012, the CEB, in cooperation with other RHP stakeholders, set up an effective governance and coordination structure for the RHP and the RHP Fund. This structure is meant to foster three principles that are key to the success of the RHP:

- high stakeholder ownership
- strong operational coordination
- · close Donor oversight.

This structure is presented in the following chart:



<sup>\*</sup> In line with its mandate in each Partner Country and within existing capacities

#### 3.1 RHP Fund Governance Structure

In 2012, the CEB, in coordination with the Donors, set up a multi-donor fund named the RHP Fund. The RHP Fund's governance structure and the conditions applicable to its resources are defined in the General Conditions of the RHP Fund.

The Assembly of Donors meets at least twice a year and is chaired on a permanent basis by the Commission and by another Donor on an annual rotation basis. Between November 2012 and December 2013, the co-chair was the USA.

#### **Assembly of Donors**

Within this overall governance and coordination structure, a specific governance scheme has also been set up for the RHP Fund to enable Donors to closely oversee the use of their contributions. The specific governance scheme of the RHP Fund comprises two bodies.

The first body is the Assembly of Donors of the RHP Fund, which is the RHP Fund's supreme organ. The Assembly of Donors is composed of:

- · one representative of each Donor
- the CEB in its capacity as Fund Manager, having non-voting status.

The Assembly of Donors has the following main responsibilities:

- approve the grant applications submitted by the Technical Committee and decide on other grant-related issues
- approve the annual financial statements of the RHP Fund
- monitor the payment of contributions to the RHP Fund as well as RHP Fund financial flows.

#### **Technical Committee**

The second body of the governance scheme of the RHP Fund is the Technical Committee. The Technical Committee is composed of one representative of:

- each Donor that has contributed at least EUR 5 million to the RHP Fund
- · the Commission
- the CEB in its capacity as RHP Secretariat.

The role of the Technical Committee is to:

- screen and assess grant applications
- submit grant applications for approval to the Assembly of Donors
- prepare Grant Request Assessment Criteria
- discuss implementation related issues, especially related to the progress of the RHP.

The EUR 5 million contribution threshold ensures that the Technical Committee remains operational by limiting the number of its members. The Technical Committee met for the first time on 26 October 2012 in Paris and meets a minimum of twice a year.

#### 3.2 RHP Coordination Structure

#### **RHP Steering Committee**

At the top of the coordination structure is the RHP Steering Committee. The RHP Steering Committee has been set up to ensure that all RHP stakeholders have ownership of the Programme and coordinate closely with one another.

The RHP Steering Committee is composed of one representative of:

each Donor

- each Partner Country
- the UNHCR
- the OSCE Secretariat
- the RHP Secretariat.

As the high coordinating body of the RHP, the RHP Steering Committee has both strategic and supervision tasks:

- Strategic tasks:
  - provide strategic guidance and coordinate

activities under the RHP

- review the effectiveness and the sustainability of the activities financed with the RHP Fund's resources.
- · Supervision tasks:
  - oversee the RHP Fund's operations and the progress of the RHP.

The RHP Steering Committee has the same chairing arrangements as the Assembly of Donors (see above). The RHP Steering Committee meets at least twice a year and held its inaugural meeting on 30 November 2012 in Paris. During this meeting, it was agreed that the RHP Steering Committee meetings would take place back to back with Assembly of Donors meetings.

#### **Regional Coordination Forum**

To further ensure close coordination between all RHP operational stakeholders, an operational coordination organ, named the Regional Coordination Forum, has also been set up.

The Regional Coordination Forum is composed of one representative of:

- each Partner Country
- the Commission
- the UNHCR
- the OSCE Secretariat
- the CEB in its capacity as RHP Secretariat.

The Regional Coordination Forum is tasked with facilitating coordination in respect of issues related to the Sarajevo process in general, and to operational issues related to RHP preparation and implementation in particular.

The Terms of Reference of the Regional Coordination Forum were adopted at the first meeting of the Regional Coordination Forum, which was held on 18 January 2013 in Podgorica, Montenegro. The Regional Coordination Forum formalizes the operational cooperation which has been taking place among the Partner Countries, international stakeholders and the CEB since the Belgrade Conference held in March 2010 and which is key to the success of the RHP

#### 3.3 International stakeholders

A number of international stakeholders, i.e. the Commission, the USA, the UNHCR and the OSCE have been providing strong support to Partner Countries in setting up the RHP from the outset of the initiative. By playing a key role in the governance and coordination structure, they contribute to close Donor oversight and strong operational coordination.

The Commission and the USA monitor closely the progress of the RHP, in particular within the framework of the Technical Committee. The UNHCR and the OSCE have been tasked with helping to identify

beneficiaries, monitoring their selection and ensuring that they receive adequate protection. As such, those institutions will play a crucial role in ensuring that the RHP effectively provides sustainable housing solutions to those refugees and displaced persons most in need. Finally, the Commission, the UNHCR and the OSCE also facilitate operational coordination between all stakeholders by participating in the Regional Coordination Forum.









